

SWAN
Revenue Expense Report
Proposed Fiscal Year 2012 Operating Budget

	FY2010 Actual*	FY2011 Budget	FY2012 Budget	FY11-FY12 Change
Revenues				
Fees for Services & Materials (Bibliographic Svcs)	373,241	416,135	495,029	78,894
Reimbursements				
Charge to Library Postage	34,424	38,500	38,500	-
Internet Access/Enhanced Access	20,962	22,737	9,100	(13,637)
Patron Circ Access Fee & Unlimited OPAC Fee	781,553	789,859	980,815	190,956
Maintenance Other	28,972	40,000	30,000	(10,000)
Maintenance Telecommunications	15,671	20,000	16,000	(4,000)
Equip/Software Innovative Purchase by Library	-	20,000	20,000	-
Equip/Software Other Purchase by Library	47,687	35,000	-	(35,000)
ICN - Telecommunications	22,910	30,800	18,960	(11,840)
Reserve Fund Fee	122,075	125,750	125,750	-
Total Reimbursements	1,074,253	1,122,646	1,239,125	116,480
Interest Income	4,200	6,000	6,000	-
Other Revenue - Staff Licenses	338,674	350,000	338,304	(11,696)
Misc Income	127,830	-	-	-
G / (L) Disposal Capital Assets	-	-	-	-
Total Revenue	1,918,198	1,894,781	2,078,458	183,678
Expenses				
Personnel				
Salaries & Wages	657,692	820,716	763,721	(56,995)
Payroll Taxes & Benefits				
Social Security	47,033	58,001	56,917	(1,084)
Unemployment Compensation	1,058	6,716	6,790	74
Workmen's Compensation	2,698	3,283	3,194	(89)
Retirement IMRF	25,836	64,125	62,454	(1,671)
Health, Dental & Life Insurance	77,073	-	86,953	86,953
Other	-	-	-	-
Total Payroll Taxes & Benefits	153,698	132,125	216,308	84,183
Total Personnel	811,390	952,841	980,029	27,188
Library Materials				
Printed Materials	395	500	500	-
Building & Grounds				
Rent	-	-	63,000	63,000
Utilities	-	-	18,950	18,950
Property Insurance	-	-	-	-
Custodial Service & Supplies	-	-	6,000	6,000
Repairs & Maintenance	-	-	5,000	5,000
Other	-	-	6,257	6,257
Total Building & Grounds	-	-	99,207	99,207

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Travel, Meeting & Continuing Education					
In-State Travel	5,300	1,500	1,500	-	
Out-of-State Travel	-	7,660	2,980	(4,680)	
Registration Fees	3,359	3,000	1,690	(1,310)	
Total Travel, Meeting & Continuing Education	8,659	12,160	6,170	(5,990)	
Liability Insurance	-	-	8,838	8,838	
Supplies, Postage & Printing					
Notice paper	-	27,500	10,000	(17,500)	
Office Supplies	565	-	6,333	6,333	
Postage / Shipping	32,927	36,825	37,025	200	
Total Supplies, Postage & Printing	33,492	64,325	53,358	(10,967)	
IT Services					
Computer Supplies	565	10,000	19,000	9,000	14737
Service Contracts & Subscriptions	-	-	3,300	3,300	
Special Services (Iron Mountain, etc)	4,395	-	4,500	4,500	
Misc (data center)	1,373	2,000	2,000	-	
Total	6,333	12,000	28,800	16,800	
Telephone & Telecommunications					
Office (Phones, long distance, etc)	-	-	33,300	33,300	
Data (Internet, ICN)	6,056	30,800	19,000	(11,800)	
Total Telephone & Telecommunications	6,056	30,800	52,300	21,500	
Equipment Rental, Repair & Maintenance					
Equipment Rental (copiers)	-	-	5,875	5,875	
Equipment Maintenance (UPS, etc)	-	-	10,950	10,950	
Maintenance Telecommunications (Smartnet, etc)	-	5,065	8,430	3,365	
Maintenance Other (printers, etc)	11,956	45,000	27,500	(17,500)	
ILS Maintenance (Innovative)	231,505	260,000	283,980	23,980	
Total Equipment rental, repair and maintenance	243,461	310,065	336,735	26,670	
Professional & Contractual Services					
Accounting	2,842	2,950	2,950	-	
Legal	7,060	1,000	5,000	4,000	
ILS Consulting	-	-	75,000	75,000	
Consulting (Versatile)	209,059	210,528	183,560	(26,968)	
Other (bank fees, Comp Psyche, etc)	1,373	-	1,660	1,660	
Bibliographic Resource Sharing Costs (Marcive)	18,914	7,400	10,250	2,850	
Bibliographic Service Costs (OCLC or SkyRiver)	159,689	186,003	85,000	(101,003)	
Payroll Service Costs (Paylocity)	-	-	1,870	1,870	
Membership Dues	40	150	170	20	
Total Professional & Contractual Services	398,977	408,031	365,460	(42,571)	
Miscellaneous (E-commerce fees)	9,372	7,200	10,000	2,800	

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Capital Outlay				
Spares Expense		10,000	10,000	-
Research Pro Annual Subscription w/Innovative		25,000	25,000	-
Test Server Refresh		1,750	1,750	-
Database Rescoping		1,950	1,950	-
Members purchasing Innovative products		20,000	20,000	-
Baker & Taylor Content Café		16,000	16,000	-
Members purchasing other products		35,000	0	(35,000)
	124,693	109,700	74,700	(35,000)
Total Expenses	1,642,828	1,907,622	2,016,096	108,474
Total Revenue over Expenses	275,370	(12,842)	62,362	

* FY10 Actual from MLS Audit, see online
<http://www.mls.lib.il.us/aboutus/AuditJune302010.pdf>