

SWAN Committee B Meeting at RAILS
January 10, 2012
Minutes

SWAN Board: Jeannie Dilger-Hill (LaGrange) and Cindy Rauch (Homewood)

SWAN Members: Jane Schulten from Crete, Elaine Savage from Palos Heights, Megan Millen from Flossmoor; Lisa Koraczyk from Steger-South Chicago Heights, Cynthia Maiello-Gluecklich from Melrose Park, Toni Hergenrother from Brookfield, Rodger Brayden from Forest Park, Sharon Highler from Northlake, Gabriel Oppenheim from La Grange Park, Karen Keefe from Hinsdale, Pierre Gregoire from Frankfort, Meg Klinkow Hartmann from South Holland, Stan Huntington from Maywood, Shawn Strecker from Elmwood Park, Kathy Berggren from Matteson

Call to Order: Meeting was called to order at 9:30 am.

By-Laws & IGA

Jeannie Dilger-Hill reviewed the changes to the SWAN By-laws which included:

- changing the name of the governing agency from "Council" to "Board".
- changing the terms of office from "2" to "3" years.
- confirming the Board's authority to hire, evaluate and set salary for the SWAN Executive Director.

The plan is for all current Board members to finish their terms. The annual election rotation would be as follows - Year 1 one Board member elected from Groups A, B & C, Year 2 one Board member elected from Groups A,B & C and Year 3 one at-large member elected. Terms limits would be set at 6 years. The By-Laws will be presented for approval at the Quarterly Meeting on March 1, 2012. As always the SWAN Board welcomes feedback, questions and concerns.

FY2011 Audit

The FY2012 SWAN Audit was conducted in conjunction with the FY2011 Metropolitan Library System Audit by Sikich. Though it was paid for by MLS, it is a separate document. No discrepancies or mis-reporting were found.

2012 Meeting Dates

The group reviewed the 2012 membership meeting schedule. The three committees (A, B & C) will meet 4 times a year (January, April, July and October), the Committee of the Whole will meet 4 times a year the month before the Quarterly (February, May, August and November) and the Quarterly Meetings will be held March, June, September and December.

FY13 RAILS/SWAN Contract Process

The decision to assume the responsibility and financial support of the entire SWAN staff (approved by the SWAN membership at their December Quarterly meeting) was presented to the RAILS Board at their December 19th Meeting. Educating the RAILS Board on how its LLSAPs are funded and operate has been challenging, but progress is being made. Representatives from all of RAILS' LLSAPs were invited to the Dec. 19th meeting to discuss how RAILS can best support service. RAILS has formed a Committee to work on it and because the Committee would need time to study the situation, a motion was passed requesting SWAN to delay their decision to take financial control of all staffing until 2013. Due to the uncertainty of state funding, the Group B felt it was in the membership's best interest to move ahead while keeping the communication lines open and the discussion ongoing.

Morton College

Morton College has requested an estimate on how much it would cost for them to migrate out of the SWAN consortium. Their interest in leaving is not based on any problems, but on a desire to better align themselves with other colleges and the rest of the academic community.

Around the Table

While the 12 Days of Christmas promotion of 2009 Release enhancements was appreciated, some would like to see the III list before SWAN staff determines which enhancements will be activated. It is still important that enhancements are thoroughly tested before they are released.

Next SWAN Board meeting will be January 20, 2012 at 9:30 am at Burr Ridge.

Adjournment: The meeting adjourned at 10:36 am.